

Arts and Humanities Touring Grant FY25--Cycle 2

Michigan Humanities

Organization Details



MICHIGAN HUMANITIES
Arts & Humanities
TOURING GRANTS

Name of hosting organization*

Character Limit: 250

Type of Organization*

Please indicate below which definition best fits your organization.

Choices

- Archive
- Arts-related Organization (including art museums)
- Community Organization or Center
- Cultural Heritage Organization
- Festival
- Foundation
- Government - State or Local
- Higher Ed - Four-year College
- Higher Ed - Two-year College
- Higher Ed – Affiliates (Press, radio station, archive, library, etc.)
- Historical Site/House
- Historical Society
- Incarceration or Detention Facility
- Independent Research Library and Center
- Indigenous Tribal Organization or Community
- Individual
- K–12 School or School System
- Media Organization
- Membership Organization or Association
- Museum – History
- Museum - Other

- Nature Center/Botanical Garden/Arboretum
- Private Business or Organization
- Public Library
- Social Services or Health Organizations
- State or National Park
- Other

Please indicate your Congressional District*

If you need help finding your Congressional district click [HERE](#)

Choices

- 1
- 2
- 3
- 4
- 5
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- 13
- 14
- 15

Please indicate your Michigan Senate District*

If you need help finding your district click [HERE](#)

Choices

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Indicate your Michigan House District*

If you need help finding your State Representative District click [HERE](#)

Choices

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Does your Organization have a Unique Entity Identifier (UEI) Number*

Choices

Yes

No

UEI Number

Unique Entity Identifier (UEI)*

Please enter your organization's SAM Unique Entity Identifier.

Character Limit: 20

UEI Pending

- For more information on how to obtain a Unique Entity Identifier (UEI) click [here](#).
- If you find you do have a UEI, you can click yes in the question above and just add your number.
- If awarded funding and you do not have a UEI yet, please begin the process of obtaining one. We understand that there is currently a long wait time for one, so please begin the process and try to have a UEI by your final report deadline, or August 31, 2025 at the latest.
- When you do obtain your UEI number, please email it to eschlenner@mihumanities.org.
- Please email any questions to eschlenner@mihumanities.org

Project Details

Grant Number

To be assigned by Michigan Humanities.

Character Limit: 10

Project Name*

Name of Project.

Character Limit: 100

Artist Category*

In-state artist must provide proof of Michigan residency.

Under-represented artists are defined as: Artists residing in Michigan that are Black, Indigenous, people of color, LGBTQ+, artists with disabilities, or artists residing in a Michigan zip code with less than 10,000 people.

Choices

In-state artist

Out-of-state artist

Under-represented artist

Artist name*

Character Limit: 250

Grant amount requested*

Grant amount requested should be equal to or less than 40%, 60%, or 75% of the contracted performance fee and travel for the performer, depending on which category the performer falls under.

Maximum allowed per request: \$2,000

Character Limit: 20

Project Summary*

Please provide a summary of your project. Your summary should include details about the performance being presented.

Character Limit: 5000

Date of Event*

Please indicate the date of your event

Character Limit: 10

Time of event*

Please indicate the start time of your event

Choices

- 8 a.m.
- 9 a.m.
- 10 a.m.
- 11 a.m.
- 12 p.m.
- 1 p.m.
- 2 p.m.
- 3 p.m.
- 4 p.m.
- 5 p.m.
- 6 p.m.
- 7 p.m.
- 8 p.m.
- 9 p.m.
- 10 p.m.

Event end time

Choices

- 8 a.m.
- 9 a.m.
- 10 a.m.
- 11 a.m.
- 12 p.m.
- 1 p.m.

- 2 p.m.
- 3 p.m.
- 4 p.m.
- 5 p.m.
- 6 p.m.
- 7 p.m.
- 8 p.m.
- 9 p.m.
- 10 p.m.
- 11 p.m.
- 12 a.m.

Public Event*

Please indicate if this event is open to the public. By answering "yes" you agree to this event being publicly announced by the Michigan Humanities on our website and social media.

Choices

- Yes
- No

Is this event being used as a fundraiser for your organization?*

Events that are organization fundraisers are ineligible for funding.

Choices

- Yes
- No

Will you be charging over \$10 for tickets for this event?*

Events must have a ticket price of \$10 or lower to be eligible for funding.

Choices

- Yes
- No

Number of Adults*

Please indicate the number of adults (18 years and older) you expect at your event.

Character Limit: 10

Number of Children*

Please indicate the number of children (under 18 years of age) you expect at your event.

Character Limit: 10

Demographic Information*

Please give a brief description of the population your organization serves.

Character Limit: 250

County impacted by the grant*

Choices

Alcona
Alger
Allegan
Alpena
Antrim
Arenac
Baraga
Barry
Bay
Benzie
Berrien
Branch
Calhoun
Cass
Charlevoix
Cheboygan
Chippewa
Clare
Clinton
Crawford
Delta
Dickinson
Eaton
Emmet
Genesee
Gladwin
Gogebic
Grand Traverse
Gratiot
Hillsdale
Houghton
Huron
Ingham
Ionia
Iosco
Isabella
Jackson
Kalamazoo
Kalkaska
Kent
Keweenaw
Lake
Lapeer
Leelanau
Lenawee
Livingston

Luce
Mackinac
Macomb
Manistee
Marquette
Mason
Mecosta
Menominee
Midland
Missaukee
Monroe
Montcalm
Montmorency
Muskegon
Newaygo
Oakland
Oceana
Ogemaw
Ontonagon
Osceola
Oscoda
Otsego
Ottawa
Presque Isle
Roscommon
Saginaw
St. Clair
St. Joseph
Sanilac
Schoolcraft
Shiawassee
Tuscola
Van Buren
Washtenaw
Wayne
Wexford

Project Promotional Strategy*

Please indicate how you will be publicizing your event

Choices

Organization website
Facebook
Twitter
Instagram
Organization newsletter (email or printed)
Radio
Newspaper
Television

Billboard
Poster
Flyer
Postcard

Evaluation of the event*

Please indicate how you will be evaluating the event.

The MHC audience survey is to be used for performances/presentations/exhibition events that include participants capable of completing the evaluation. Elementary school students are not expected to complete an evaluation.

Choices

Michigan Humanities Audience Survey
We are creating our own survey

INSTRUCTIONS FOR CERTIFICATIONS

1. The Michigan Humanities Council is required to seek from all applicants a certification regarding compliance with nondiscrimination statutes and certification regarding debarment and suspension.
2. By signing and submitting the form, which follows these instructions, the authorizing official of the applicant organization/institution provides the applicable certifications. When a prospective applicant is unable to provide the Council with certification regarding the nondiscrimination statutes, the prospective applicant is not eligible to apply for funding from the Council. When the applicant is unable to provide certification on debarment and suspension, the applicant shall attach an explanation to the proposal. The explanation of why the certification on debarment and suspension cannot be submitted will be considered in connection with the funding determination. Failure to furnish certification or an explanation shall disqualify such institutions from receiving an award.
3. The certification regarding the nondiscrimination statutes shall obligate the applicant for the period during which the federal assistance is extended. There are two exceptions. If any personal property is acquired with Council assistance, this certification shall obligate the applicant for the period during which it retains ownership or possession of that property. If any real property or structure is improved with Council support, this certification shall obligate the applicant or any transferee for as long as the property or structure is used for the grant or similar purposes. This certification is binding on the applicant, its successors, transferees, and assignees, and on the authorizing official whose signature appears on the application cover sheet for this proposal.
4. The certifications are material representation of the facts on which reliance will be placed when the Council determined to fund the application. If it is later determined that the applicant knowingly provided erroneous certification, in addition to other remedies available to the

federal government, the National Endowment for the Humanities may pursue available remedies including suspension and/or debarment.

5. The applicant shall provide immediate written notice to the Michigan Humanities Council if at any time the applicant learns that its certifications were erroneous when submitted or have become erroneous by reason of changed circumstances.

6. The applicant agrees by submitting this proposal that, should the proposal be funded by the Council, it shall not knowingly enter into any project-related transaction (as defined under “lower tier covered transactions”) with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the National Endowment for the Humanities.

7. The applicant further agrees by submitting this proposal to include without modification the following clause in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

8. A participant in a covered transaction may rely on the certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the transaction, unless it knows that its certification is erroneous. A participant may decide the method and frequency by which it determined the eligibility of its principals. Each participant may, but is not required to, check the list of “Parties Excluded from Nonprocurement Programs.”

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course for business dealings.

10. Except when specifically authorized by the National Endowment for the Humanities, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to the other remedies available to the federal government, the National Endowment for the Humanities may pursue available remedies, including suspension and/or debarment.

11. The following definitions apply to terms used in each of the certifications:

Covered Transaction: a covered transaction is either a primary covered transaction or a lower tier covered transaction.

Debarment: an action taken by a debarring official in accordance with 45 CFR Part 1169 to exclude a person from participating in covered transactions. A person so excluded is “debarred.”

Ineligible: excluded from participation in federal nonprocurement programs pursuant to a determination of ineligibility under statutory, executive order, or regulatory authority, other than Executive Order 12549.

Lower tier covered transaction;

(a) Any transaction between a participant and a person other than a procurement contract for goods or services, regardless of type, under a primary covered transaction.

(b) Any procurement contract for goods or services between a participant and a person, regardless of type, expected to equal or exceed the federal procurement small purchase threshold fixed at 10 U.S.C. 2304(g) and 41 U.S.C. 235(g) (currently \$25,000) under a primary covered transaction.

(c) Any procurement contract for goods or services between a participant and a person under a covered transaction, regardless of amount, under which that person will have a critical influence on or substantive control over that covered transaction. Such persons are project directors, principal investigators, and providers of federally required audit services.

Participant: any person who submits a proposal for, enters into, or reasonably may be expected to enter into a covered transaction. This term also includes any person who acts on behalf of or is authorized to commit a participant in a covered transaction as an agent or representative of another participant.

Person: any individual, corporation, partnership, association, unit of government, or legal entity, however organized, except foreign governments of foreign governmental entities, public international organizations, or foreign government owned or controlled entities.

Primary Covered Transactions: this is normally any nonprocurement transaction between an agency and a person, regardless of type, including grants, cooperative agreements, scholarships, fellowships, contracts of assistance, loans, loan guarantees, subsidies, insurance, payments for specified use, donation agreements and any other nonprocurement transaction between a federal agency and a person.

Principal: officer, director, owner, partner, key employee, or other person within a participant with primary management or supervisory responsibilities; or a person who has critical influence on or substantive control over a covered transaction, whether or not employed by the participant.

Proposal: a solicited or unsolicited bid, application, request, invitation to consider, or similar communication by or on behalf of a person seeking to participate or receive benefit, directly or indirectly, in or under a covered transaction.

Suspension: an action taken by a suspending official in accordance with these regulations that immediately excludes a person from participating in covered transactions for a temporary period, pending completion of an investigation and such legal, debarment of Program Fraud Civil Remedies Act proceedings as may ensue.

Voluntarily excluded: the status of nonparticipation or limited participation in covered transactions assumed by the person pursuant to the terms of a settlement.

1. Certification Regarding the Nondiscrimination Statutes The applicant (other than an individual who submits an application to the Michigan Humanities Council) certifies that it will comply with the following nondiscrimination statutes and their implementing regulations:

(a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity for which the applicant received federal financial assistance. Title VI also extends protection to persons with limited English proficiency;

(b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which provides that no otherwise qualified individual with a disability in the United States, shall, solely by reason of his/her disability, be excluded from participation in, be denied benefits of, or be subject to discrimination under any program or activity receiving federal financial assistance;

(c) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681 et seq.), which provides that no person in the United States shall, on the basis of sex, be excluded from participation in, be denied benefits of, or be subject to discrimination under any education program or activity receiving federal financial assistance;

(d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101 et seq.), which provides that no person in the United States shall, on the basis of age, be excluded from participation in, be denied benefits of, or be subject to discrimination under any program or activity receiving federal financial assistance.

(e) The Americans with Disabilities Act of 1990 (“ADA”) prohibits discrimination *on the basis of disability* in employment (Title 1), state and local government services (Title II), places of public accommodation and commercial facilities (Title III). (42 U.S.C. 12101-12213)

2. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions (45 CFR 1169)

(a) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

(b) Where the prospective lower tier participant is unable to certify any of the statements in certification, such prospective shall attach an explanation to this proposal.

Agreement to Certification*

Applicant agrees to comply with nondiscrimination statutes and certification regarding debarment and suspension.

Choices

Agree

Disagree

Attachments

Please use this section to attach additional information to complete your application.

Performer Contract*

The contract between the organization applying for the grant and the performer/presenter or exhibitor must be attached to the application for funding consideration.

File Size Limit: 2 MB

Nonprofit Status Documentation*

The organization applying for the grant must be a nonprofit organization in the state of Michigan. Documented proof of the organization's nonprofit status must be included.

Examples:

IRS nonprofit status letter

Letter on organization letter head stating organization is a tax-exempt organization

File Size Limit: 2 MB

Proof of Michigan residency for in-state artist

Please attach copy of driver's license, copy of Michigan ID card, or IRS letter showing Michigan address. W-9's are **not** an acceptable proof of residency. On driver's license/ID scans, ID numbers and street addresses can be crossed out if that makes artist more comfortable.

File Size Limit: 2 MB

Project Budget

Performer Fee

Please indicate the contracted fee for performance.

Character Limit: 20

Performer Travel

Please indicate the travel fee being charged by the artist for the performance.

Character Limit: 20